**[Name of the institution]**

**Name of the institution:**

**Name of the programmes:**

**Representatives of the institution in charge of the Follow-up Procedure:**

**Date of the follow-up site visit (if appropriate):**

**Name of the reviewer(s) in charge of the Follow-up Procedure:**

# Introduction

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| --- |
|  |

# Key data on the *[name of the institution]*

|  |  |
| --- | --- |
| **Name of the institution** |  |
| **Legal status** |  |
| **Date of creation** |  |
| **Website address** |  |
| **Departments** |  |
| **Programmes offered** |  |
| **Number of students** |  |
| **Number of teachers** |  |

# Recommendations listed by the MusiQuE Review Team

The template consists of the following three sections per Standard:

The issues pointed out by the Review Team as elements to be developed/ further developed are listed in the first section (**Recommendations / Suggestions**)

The second section, initially empty, is to be filled in by the institution with short reports of the actions undertaken for each element of improvement (and, if applicable, each recommendation) announced by the Review Team. In cases where the institution has not followed one or more recommendations, the reasons for this will need to be explained in this column. (**Description of the actions undertaken and progress achieved)**

The third section, initially empty will include the comments of the reviewer(s) in charge of the Follow-up Procedure on the reports drafted by the institution in the second column. (**Reviewer’s conclusions)**

## Standard 1.1 The programme's goals are clearly stated and relevant to the national legal context. They reflect the institutional mission and vision, and they are aligned with the overarching institutional policies and strategy. They are effectively achieved through the content and structure of the curriculum, and its methods of delivery.

**Recommendation (I):**

**Description of the actions undertaken and progress achieved (I):**

**Reviewer’s conclusions (I):**

## Standard 1.2 The delivery of the programme is supported by an appropriate organisational structure, and clear, transparent and effective decision-making processes that include a balanced representation of the programme's stakeholders (students, teaching staff, support staff, representatives of the music profession and related artistic domains).

**Recommendation (I):**

**Description of the actions undertaken and progress achieved (I):**

**Reviewer’s conclusions (I):**

## Standard 2.1 Clear, coherent, and inclusive admission criteria exist, to establish artistic / academic suitability of incoming students at programme level. Admitted students are encouraged to take an active role in creating the learning process and to engage in critical-reflection. They are supported to achieve the intended learning outcomes through an appropriate and effective blend of teaching and learning styles and pedagogies. The programme and its methods of delivery are adequately catered by staff and support services.

**Recommendation (I):**

**Description of the actions undertaken and progress achieved (I):**

**Reviewer’s conclusions (I):**

## Standard 2.2 The programme has effective procedures in place to formally monitor and review the progression of its students. Assessment methods are clearly defined and effectively demonstrate achievement of learning outcomes. There is an effective complaints and appeals system in place at programme level.

**Recommendation (I):**

**Description of the actions undertaken and progress achieved (I):**

**Reviewer’s conclusions (I):**

## Standard 2.3 The programme has effective mechanisms in place to ensure that students acquire the necessary skills that facilitate their transition towards a professional life in the music and / or related artistic domain. Procedures are in place to formally and effectively monitor students' subsequent employability and professional achievement. The information thus collected is efficiently used to maintain an active link with the music / artistic profession and to further develop the curriculum.

## Recommendation (I):

**Description of the actions undertaken and progress achieved (I):**

**Reviewer’s conclusions (I):**

## Standard 3.1 Members of the teaching staff are qualified for their role and are active as artists/pedagogues/ researchers. The size and composition of the teaching body are sufficient and appropriate to effectively deliver the curriculum. There are adequate opportunities for teaching staff for continued professional development.

**Recommendation (I):**

**Description of the actions undertaken and progress achieved (I):**

**Reviewer’s conclusions (I):**

## Standard 4.1 The programme offers a range of opportunities for students and staff to gain international perspectives and experiences.

**Recommendation (I):**

**Description of the actions undertaken and progress achieved (I):**

**Reviewer’s conclusions (I):**

## Standard 4.2 The programme’s educational processes reflect the institutional policies and strategies in place for an active social engagement. The continued development and maintenance of links with the music profession and the wider artistic, cultural, educational and/or other relevant sectors within society is an integrated part of the programme.

**Recommendation (I):**

**Description of the actions undertaken and progress achieved (I):**

**Reviewer’s conclusions (I):**

## Standard 5.1 The programme has means and resources to ensure its successful delivery and to secure its sustainable development.

**Recommendation (I):**

**Description of the actions undertaken and progress achieved (I):**

**Reviewer’s conclusions (I):**

## Standard 5.2 The programme ensures a safe learning and working environment. The programme provides effective support for all students and staff to preserve and improve their mental and physical wellbeing.

**Recommendation (I):**

**Description of the actions undertaken and progress achieved (I):**

**Reviewer’s conclusions (I):**

## Standard 6.1 Effective mechanisms are in place for internal communication within the programme. Information provided to the public about the programme is, clear, consistent, regular, and accurate

**Recommendation (I):**

**Description of the actions undertaken and progress achieved (I):**

**Reviewer’s conclusions (I):**

## Standard 7.1 The programme builds an environment where internal and external feedback is sought and connected, and where staff and students are actively involved in an ongoing dialogue about the quality of education and the programme activities. The programme is thus enabled to ensure the quality of its curriculum and educational processes, and to work towards an all-encompassing quality culture.

**Recommendation (I):**

**Description of the actions undertaken and progress achieved (I):**

**Reviewer’s conclusions (I):**